

Extraordinary General Meeting of Shareholders September 2023

PRE-REGISTRATION AND REMOTE ATTENDANCE INSTRUCTIONS

Pursuant to article 15.2.(iii) of the articles of association of CEMEX Latam Holdings, S.A. (the “Company” or “CLH”) and article 25.2.(iii) of the Regulations of the General Meeting of Shareholders, the Company’s Board of Directors has resolved that attendance to and voting at the Extraordinary General Meeting of Shareholders convened for 4 September 2023, at 4 p.m. in Madrid, Spain, at first call, and, as appropriate, on 5 September 2023, at the same time in Madrid, Spain, at second call, be carried out virtually only through such electronic means as may allow for real-time connection with the venue where the Extraordinary General Meeting is held and properly guarantee the shareholder’s identity.

Accordingly, shareholders or proxies must first register to be able to access the remote attendance platform on the day the Extraordinary General Meeting is held, provided that the shareholder’s or proxy’s identity and communication security are duly ensured, in accordance with the applicable laws. Therefore, **they must submit proof of their identity, after publication of the notice and by twelve midnight on the third day preceding the day scheduled for the Extraordinary General Meeting to be held, i.e., by 12 midnight in Madrid, Spain, on 1 September 2023 (if the General Meeting is held at first call) or, as appropriate, by 12 midnight in Madrid, Spain, on 2 September (if the Extraordinary General Meeting is held at second call), in an email addressed to jga@cemexlatam.com, enclosing the following documents:**

- National Identity Document, Identity Card, Foreigner Identity Card or Passport.
- Number of shares they hold enclosing the appropriate remote attendance card posted at the Company’s website, deposit certificate issued by Depósito Centralizado de Valores de Colombia Deceval S.A. or other valid proof accepted by the Company.
- Choice of vote, if they wish to do so by distance communication means through the remote attendance card posted at the website.
- Pre-Registration Form sent by the Company together with this communication and posted at the website.
- Where proxies attend, they shall also submit a copy of their appointment duly signed by the proxy and the appointing shareholder.

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Once the Company has verified the details provided by shareholders or their proxies, they will be sent an email to access the remote attendance platform. This access is personal and non-transferable. The Company reserves the right to ask shareholders or proxies to provide such additional identification means as shall be deemed necessary to verify their identity and their status as a shareholder or proxy and to ensure they are genuinely attending the Extraordinary General Meeting remotely.

In order for shareholders or their proxies to be assured of secure remote access and be properly identified by the Company, shareholders or proxies wishing to attend the Extraordinary General Meeting remotely and who shall have first registered as referred to in the preceding paragraph by the deadline set for that purpose, **shall access the remote attendance platform between 3 p.m. and 4 p.m. in Madrid, Spain, on 4 September 2023 (if the Extraordinary General Meeting is held at first call) or, as appropriate, between 3 p.m. and 4 p.m. in Madrid, Spain, on the following day, 5 September 2023 (if the Extraordinary General Meeting is held at second call). For the aforementioned reasons, no attendees will be allowed to sign in outside those times.**

Shareholders intending to use their rights to take the floor at the Extraordinary General Meeting shall declare their intention to do so after they sign in to the remote attendance platform using the relevant tool provided. Having declared their intention, Shareholders may set out orally or in writing and submit their address, question or proposal until the Chair declares that the Extraordinary General Meeting of Shareholders has validly assembled. A remote attendee wishing their address to be recorded in the minutes of the Extraordinary General Meeting shall have to specify this in the wording submitted. Any requests for information or clarification submitted may be answered orally during the Extraordinary General Meeting or in writing within seven days thereafter, subject to article 182 of the Companies Act. Shareholders may exercise their voting right during the course of the Extraordinary General Meeting in an email sent while it is under way addressed to jga@cemexlatam.com using the relevant remote attendance card, completed to show their choice of vote. In addition, where shareholders or their proxies change their voting decision with respect to what was submitted prior to the Extraordinary General Meeting by distance communication means, they shall so declare using the relevant tool provided after the chair reads the proposal or, as appropriate, following the instructions detailed at the beginning of the Extraordinary General Meeting. No votes received after the end of the Extraordinary General Meeting or the time thereafter specified by the chair of the Extraordinary General Meeting shall be accepted.